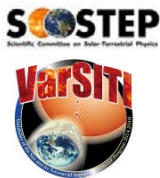


Guidelines for application for VarSITI grants

VarSITI is a program that enables science as part of the SCOSTEP mission. To this end, VarSITI provides support for organizing scientific meetings, for international and interdisciplinary campaign activities, and database constructions, which are strictly related to one or more VarSITI Projects and contribute to the VarSITI activities.

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Guidelines for application for meetings

VarSITI provides support for organizing **international scientific meetings** (conferences, symposia, workshops) which are strictly related to one or more VarSITI Projects and contribute to VarSITI activities. *Since SCOSTEP has dedicated funding for capacity building activity, please send requests for supporting schools directly to SCOSTEP Secretariat.*

VarSITI funding for meetings is typically up to \$5K. We urge candidates to raise additional funding from other sources. The VarSITI grants can be used to cover, fully or partially, the following expenses:

- registration fee waivers
- travel expenses, visa payment, accommodation and per diem of selected participants.

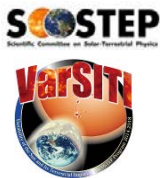
Conditions associated with a successful grant application are:

- 1) A final **scientific report** on the activity to be submitted to the appropriate Project co-leaders as well as to the co-chairs of VarSITI within 30 days of completion of the activity. The final report will eventually appear on the VarSITI website and newsletters.
- 2) A **financial report** including the breakdown of expenses and the names of the supported participants to be submitted to the SCOSTEP Secretariat, Dr. Marianna Shepherd (mshepher at yorku.ca) with copies to the respective Project's co-leaders and to the VarSITI co-chairs.
- 3) Providing **links to materials** that can be added to the VarSITI website and will then be available to all in the VarSITI community (e.g. presentations, virtual observatories, press releases, publications, etc.).
- 4) The support by VarSITI should be acknowledged in the meeting announcement, sign boards, program book, etc.

How to submit a proposal

1. Proposals can only be submitted by **members of the VarSITI community** (included in VarSITI mailing list). To join the VarSITI community, please contact VarSITI co-chairs or the co-leaders of the Project(s) you would like to work in.
2. Refer to the Project descriptions for VarSITI, which are found at <http://www.varsiti.org/> and send your request to the appropriate Project co-leaders for endorsement. If the meeting is relevant to more than two Projects, send it to all the relevant Project co-leaders. Project co-leaders will consider all requests received by the project and will forward their recommendations to the co-chairs of VarSITI for the final decision.
3. **Your request should include the following information:**
 - a. description of the planned activity
 - b. when and where it will occur and point of contact information
 - c. meeting's web page
 - c. how the activity is related to the VarSITI and its Projects
 - d. anticipated attendance and demographics of the participants
 - e. how it furthers capacity building
 - f. requested funding amount and how the funding will be used.
 - g. list of other sponsors.

Your request should be no more than 2 pages.



Guidelines for application for campaigns

VarSITI provides support for organizing international **scientific campaigns** which could be either:

- coordinated observations during a specified period, or
- coordinated investigations of specified past events or periods.

These campaign activities should be strictly related to one or more VarSITI Projects and contribute to VarSITI activities. The campaign activity should be international and interdisciplinary.

VarSITI funding for campaigns is typically up to \$5K. It is assumed that the instrumentation and equipment necessary for the campaign is already present. The VarSITI grants can be used to cover, fully or partially, the following expenses:

- in case of **campaign observations**: organization and logistics of the observations, travel expenses of the observational team.
- in case of **coordinated investigations** (e.g., campaign data analysis for past events): communications, software, travel expenses for a meeting to summarize the results (either stand-alone or a dedicated session in a related meeting).

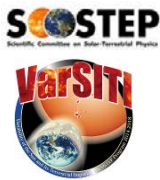
Conditions associated with a successful grant application are:

- 1) A final **scientific report** on the activity to be submitted to the appropriate Project co-leaders as well as the co-chairs of VarSITI within 30 days of completion of the activity. The final report will eventually appear on the VarSITI website and newsletters.
- 2) A **financial report** including the breakdown of expenses to be submitted to the SCOSTEP Secretariat, Dr. Marianna Shepherd (mshepher at yorku.ca) with copies to the respective Project's co-leaders and to the VarSITI co-chairs.
- 3) Providing **links to materials** that can be added to the VarSITI website and will then be available to all in the VarSITI community (e.g. data, models, virtual observatories, presentations, press releases, publications, etc.).
- 4) The support by VarSITI should be acknowledged in the related presentations, publications, etc.

How to submit a proposal

1. Proposals can only be submitted by members of the VarSITI community (included in VarSITI mailing list). To join the VarSITI community, please contact VarSITI co-chairs or the co-leaders of the Project(s) you would like to work in.
2. Refer to the Project descriptions for VarSITI, which are found at <http://www.varsiti.org/> and send your request to the appropriate Project co-leaders for endorsement. If the campaign is relevant to more than two Projects, send it to all the relevant Project co-leaders. Project co-leaders will consider all requests received by the project and will forward their recommendations to the co-chairs of VarSITI for the final decision.
3. **Your request should include the following information:**
 - a. description of the planned activity
 - b. how the activity is related to the VarSITI and its Projects
 - c. how it furthers capacity building
 - d. when and where the campaign observations will be carried, participating observers, coordinator, and point of contact information
 - e. period when the coordinated investigations will be performed, participating institutions, coordinator, and point of contact information.
 - f. anticipated participation and demographics of the participants
 - g. requested funding amount and how the funding will be used.

Your request should be no more than 2 pages.



Guidelines for application for databases

VarSITI provides support for creating **databases of solar-terrestrial data** that are strictly related to one or more VarSITI Projects and contribute to the VarSITI activities.

VarSITI funding for databases is typically up to \$5K. The VarSITI grants can be used to cover, fully or partially, the following expenses:

- software
- manpower
- servers, web-site maintenance.

Conditions associated with a successful grant application are:

- 1) A final **report on the activity** to be submitted to the appropriate Project co-leaders as well as the co-chairs of VarSITI within 30 days of completion of the activity.
- 2) A **description of the database** which will be placed on the VarSITI website and will be announced in VarSITI newsletters.
- 3) Providing **links to the database** that will be added to the VarSITI website and will then be freely available to all in the VarSITI community.
- 4) A **financial report** including the breakdown of expenses to be submitted to the SCOSTEP Secretariat, Dr. Marianna Shepherd (mshpherd@yorku.ca) with copies to the respective Project's co-leaders and to the VarSITI co-chairs.
- 5) The support by VarSITI should be **acknowledged** on the database's web site and in the related presentations, publications, etc.

How to submit a proposal

1. Proposals **can only be submitted by members** of the VarSITI community (included in VarSITI mailing list). To join the VarSITI community, please contact VarSITI co-chairs or the co-leaders of the Project(s) you would like to work in.
2. Refer to the Project descriptions for VarSITI, which are found at <http://www.varsiti.org/> and send your request to the appropriate Project co-leaders for endorsement. If the meeting is relevant to more than two Projects, send it to all the relevant Project co-leaders. Project co-leaders will consider all requests received by the project and will forward their recommendations to the co-chairs of VarSITI for the final decision.
3. **Your request should include the following information:**
 - a. description of the planned database
 - b. how the database is related to the VarSITI and its Projects
 - c. where and in what term the database will be created, coordinator, and point of contact information
 - d. requested funding amount and how the funding will be used.

Your request should be no more than 2 pages.